

REQUIREMENTS

- A. The assistance unit member who works is usually responsible for the child care expenses
- B. Child care expenses include:
1. The actual expense of the care, and
 2. Transportation fees (if paid) to and from the place of care
- C. Child care expense is an allowable work deduction of:
1. Up to a maximum of \$200 per month per child if the assistance unit member works 100 hours or more per month
 2. Up to a maximum of \$100 per month per child if the assistance unit member works less than 100 hours per month

<p>NOTE: Child care will only be counted or allowed as an expense for the employed customer. Customers with unearned income cannot get child care expenses. (Unless, of course, they have earned income.)</p>

- D. Verification of the child care expense is necessary and can be:
1. Dated and itemized receipts from the child care provider
 2. Money order stubs or carbonized copies
 3. Bank canceled personal checks
 4. A statement from the licensed day care provider
 5. A statement from the informal day care provider:
 - Family member
 - Friend or neighbor
 6. The statement must include the following:

- The provider's name, address, and telephone number
- The period of time the service was provided
- The provider's signature

Note: Child care expenses paid to a person in the assistance unit member's household **is allowable** only if the person providing the care is not legally responsible for the child. (Example: the grandparent of the child)

EXAMPLES:

Example 1. The customer works full-time and pays a total of \$200 a month for child care services and \$100 a month for transportation to and from the child care center.

- \$300 - Total monthly child care expenses

\$200 - Maximum allowable deduction

Example 2. The customer works full-time and pays \$45 a week for child care services.

- $\$45 \times 4 = \180 - Total monthly child care expense

\$180 - Maximum allowable deduction as paid

Example 3. The customer works part-time and pays \$30 a week for child care services.

- $\$30 \times 4 = \120 - Total monthly child care expense

\$100 - Maximum allowable deduction

CHAPTER: IX FINANCIAL ELIGIBILITY	SECTION: 16 CHILD CARE EXPENSES	COMAR: 07.03.03.12
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Example 4. The customer works part-time and pays \$25 a week for transportation from her child's school to her home. She does not have to pay for child care services, because an older sibling is at home when the child gets there.

- \$100 - Total monthly child care expense
- \$100 - Maximum allowable deduction

ADDITIONAL INFORMATION

- Financial Eligibility – Deductions
- Post Eligibility Benefits - Purchase of Child Care (POC)